

(version 12th August 2020 updated by JJ Webb)



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RISK ASSESSMENT - COVID-19 - SCHOOL CLUBS

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|-----------------------------------|--|
| NAME OF SCHOOL | |
| TERM | |
| SESSION DAY/S | |
| SESSION TIME/S | |
| MAIN CONTACT & DETAILS | |
| MAX NO. OF STUDENTS | |
| | |

GENERAL PROTOCOLS

- Follow all government guidelines at all times
- Limit out of club activities
- Refrain from attending any activity if experiencing any COVID-19 symptoms and follow government advice for isolation and testing.

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- Comply with all safety measures applicable to or prescribed by the club/coach.
- Come to the session appropriately dressed in suitable clothing and footwear for the session ahead (no changing will be permitted at the venue).
- Ensure you have fresh and warm clothes to wear afterwards without the need for changing rooms.
- Do not share any equipment such as weapons, body wires, fencing masks, gloves or breeches/plastron/jacket, with others, including those from the same household..
- Practice 2m social distancing when at all possible, including during breaks and during activities.
- Refrain from contacting/touching other participants, coaches and attendees.
- All participants including coaches should wear a face covering when not participating in physical activity. This includes during breaks.
- Bring and use your own hand sanitizer and/or sanitizing wipes where possible.
- Bring your own water bottle. No other food or drink is allowed.
- Bring a bag to take all your personal gear and rubbish away with you.
- Participants must provide the appropriate contact details for the NHS track and trace system.

| Hazard/ Area of Concern | Who might be harmed? | What are we doing already to reduce risk? | What further action is necessary? | | | |
|-------------------------|---------------------------------|---|---------------------------------------|---------|---------------------------------------|------|
| | | | Action required | By whom | When | Done |
| Weather | Parents/Carers/ Fencer/Coach | Participants are encouraged to dress appropriately while in the activity area. constant assessment of the weather. | Email sent to parents of participants | DBF | Pre-session and during if appropriate | |

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| General transmission | Parents/Carers/ Fencer/Coach | <p>All participants must follow personal general hygiene instructions (see above)</p> <p>Sessions must be booked prior to arrival, coach will ensure that the numbers of people (Fencers plus parent or guardian) in the space at any one time will conform to government guidelines on indoor exercise.</p> | <p>Session coach speaks to each group of the students.</p> <p>All participants and careers need to have confirmed that they are up to date with our club protocols.</p> | Session Coach | <p>At the session</p> <p>and before the session for club protocols</p> | |
| Fitness Level/ Injury | Fencers | <p>As part of the sign-up process we will ask all students to complete a survey with regards to their general health and if they have any pre-existing health concerns. The sessions will be adapted to take fitness levels into accounts. If you have any medical issues that you are currently receiving treatment for, it may be necessary for you to consult a doctor before restarting activities.</p> | <p>Upon signing up, medical concerns have been asked to be shared with Diamond Blade Ltd.</p> | DBF | Pre-session | |
| Arrival/ Departure | Parents/Carers/ Fencer/Coach | <p>Maintain a reasonable level of social distancing. Do not come into the area through gate/doorway until the previous fencer and parent has left and you are called by the coach</p> <p>Hands to be thoroughly sanitised on arrival and departure. Participants to bring their own hand sanitiser or the school shall be requested to provide this for their own students.</p> <p>Sessions will have 15 minute gaps scheduled to allow for safe departure and cleaning of equipment.</p> <p>Please depart promptly from your session to allow preparations for the next session.</p> | <p>Monitor at end of each lesson and be sure that parents/guardians are aware of this.</p> | Coach | All sessions | |
| Gate | Parents/Carers/ Fencer/Coach | <p>The gate will be locked. The coach and only the the coach will open/touch the gate.</p> | <p>Monitor at start and end of each lesson</p> | Coach | All sessions | |

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| Changing rooms | Parents/Carers/ Fencer/Coach | Please ensure you are wearing the kit you need. NO ON SITE CHANGING | Monitor at start and end of each lesson | Coach | All sessions | |
| Use of toilet | Parents/Carers/ Fencer/Coach | Please try to avoid the use of the toilet. If you do need to go to the toilet, please respect it's cleanliness and wipe down any surfaces you touch with wipes provided and bin in your bag of rubbish. | Monitor during session | Coach | All sessions | |
| Seats/ Parents & Guardians | Parents/Carers/ Fencer/Coach | No parents or carers are allowed inside the area of play/camp/session. | Monitor during session | Coach | All sessions | |
| Coaches equipment | Parents/Carers/ Fencer/Coach | Do not touch the equipment. (The coach will set up the equipment. These will also be cleaned and disinfected with an anti-virus solution before every session and wiped down between lessons) | Coach to clean | Coach | All sessions | |
| Mat | Fencer/Coach | Participants should wear clean non-slip trainers and all participants MUST be capable of fastening/tying the footwear they are wearing. If you fall on the mat, please immediately use the hand sanitiser provided or your own to clean your hands. | Monitor during lesson | Coach | All sessions | |
| Air flow | Fencer/Coach | All participants (including coaches) must be wearing a face covering when not partaking in physical activity. This includes breaks. We will be strictly observing the 2m distance. Masks can adversely affect sports performance and ability and therefore will not be required to be worn during physical activity. | Monitor during lesson | Coach | All sessions | |
| Fencers equipment | Fencer/Coach | Do not lend/share during the session or from session to session. Fencing equipment conforming to BF Safety guidelines | Monitor during lesson | Coach | All sessions | |

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| Accidents/ First Aid | Fencer/Coach | <p>Please bring your own first aid equipment. The coach has a basic first aid qualification and will have first aid equipment if necessary</p> <p>In the first instance any injury is best attended by the participant/parent/carer due to 2m distancing.</p> <p>If first aid has to be performed by the coach, PPE must be worn. Gloves, apron, googles and mask.</p> <p>If there is a serious accident we will call 999 or 111 if appropriate.</p> | Monitor during session | Coach | All sessions | |
| Lack of Hydration | Fencer/Coach | All participants must bring their own water bottle and have sufficient amounts for the session that they are taking part in. | Monitor during lesson | Coach | All sessions | |
| Insurance | Fencer/Coach | <p>Coach is current BF Registered Coach and delivering in accordance with qualification level, government guidelines and BF policies and procedures</p> <p>Regular fencers who do fencing on more than a once-a-week basis must have valid membership of BF (number to be provided on sign-up form)</p> | Currently, not all participants are fencers and does it on a regular basis | DBF | All sessions | |
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Activity assessed as OK to proceed: Y/N

Signature: _____

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